



Fiji Institute of Technology Scholarship/Loan Application Form

Notes:

1. An applicant is eligible to apply if he/she:
 - Is a Fiji citizen permanently residing in Fiji
 - Is given a full admission into a certificate, degree, advanced diploma or degree program at the Institute.
 - Meets any other condition(s) imposed by the Institute or any dedicated donor to the Institute Financial Aid Funds
2. Different scholarship funds and different loans have different needs or other tests. Consult the documentation on the specific scholarship fund or loan scheme for details on these tests or limitations..
3. Those currently serving or required to serve a Bond for utilizing any other scholarship or loan are ineligible.
4. Provision, declaration, certification or endorsement of false information will disqualify the applicant from consideration for this award; it may also lead to legal action being taken against the offender(s).
5. The Institute Financial Aid Committee's decision is final.
6. Please read the instructions carefully before filling in this forms.

Instructions to:

- (a) Guardians:** Guardians means a Court-appointed legal guardian. Other guardians must sign a Statutory Declaration before a Justice of Peace or Commissioner of Oaths prior to making the declaration in Section C regarding their guardianship status. The signed Statutory Declaration must be attached to the Application Form.
- (b) Parents/Guardians Evicted After –Land Lease Expiry:** Such parents/guardians must attach to the Application For the evidence of eviction and a Statutory Declaration signed before a Justice of Peace or a Commissioner of Oaths to the effect that they have not been resettled.
- (c) Other Landless Parents/Guardians:** Such parents/guardians must attach to the Application Form a Statutory Declaration signed before a Justice of Peace or Commissioner of Oaths regarding their Landless Status.
- (d) Casual Employees:** Such employees must attach to the Application Form a Statutory Declaration signed before a Justice of Peace or a Commissioner of Oaths. The Declaration must state the gross annual income derived through casual employment and that he/she has no other source of income.
- (e) District Advisory Councilors:** District Advisory Councilors **must not** certify the Application outside their respective constituency
- (f) Applicant:** Answer all questions honestly, correctly and completely, and ensure that all documents, including evidences of income are attached to the application form.
- Evidence of parent's/guardian's gross annual income are: wages/salary slip. FSC P4-1 statement for sugar cane farmers, certification from sugar cane gang Sirdars and sugar cane growers councilors for cane cutters, certification from the Social Welfare Department for the recipients of family assistance allowance, bank statement, declaration of rental income, declaration of income earned from other sources such as form backyard garages informal businesses, or income from taxis registered in the names of taxi-permit holders.
 - Please submit all academic transcripts necessary for the scholarship fund or loan scheme.

Name of Fund/Scholarship Applied for: _____

A. Personal Information

A1 Name of Applicant: _____ A2 Address: _____

Student ID: _____ (if a current or a past/returning student)

A3. Program: _____ A4. Date Admission Offered _____
(attach copy of offer letter)

A5. List any previous Employment: _____

A6. List any previous scholarship or loan : _____

A7. If Scholarship/loan was terminated, specify reason for termination: _____

A8. List any bond you are currently serving: _____

A9. List any scholarship received by other members of the family: _____

B: Family Information

	Name	Age	Occupation	Employer	Income(annual)	Previous (Employer(s))
Father:						
Mother:						
Others in the Family:						
If Guardian:						

If father/mother/guardian is a cane farmer, specify: Farm No: _____ Contract No: _____ Sector: _____

If father/mother/guardian is a non-cane farmer, specify: Nature of Activity: _____ Land Area: _____

If father/mother/guardian is a welfare recipient, specify: Book No: _____ Monthly allowance: _____

Evidence of Income is to be provided. See Instruction to applicants (f) above.

C: Declarations

The declaration in C1 is compulsory. The certification/endorsement in C2 and C3 are optional only.

C1: Declaration by Father/Mother/Guardian:

Note that false declaration of information is an offence.

I _____ of the address: _____, being the father/mother/guardian of _____, solemnly and sincerely declare that the information provided above by the applicant is true and complete in all respects.

Signature: _____

Date: _____

Witness:

Declared before me after the warning given in C1 was explained To the said _____ in the _____ Language and she/he appeared to fully understand it.

(The following can witness the declaration. Commissioner of Oath, Justice of Peace, District Officer, Head Teacher, School Principal, Roko Tui, Turaga-ni-koro, Town Clerk, Mayor, Fiji Sugar Cane Growers Councilor)



Name: _____
Address: _____
Position: _____
Signature: _____

C2: Certification by Advisory Councilor or Roko Tui (Optional):

I _____ of the address: _____ being the _____ for the _____ area certify that the information provided by the applicant is true and complete in all respects.

*Application should be sent to:
Financial Aid Office
The Fiji Institute of Technology
Private Mail Bag
Suva*

Signature: _____ Date _____ Official Stamp: _____

C3: Endorsement by District Officer (Optional):

I _____ being the district officer For _____ confirm that the information provided by the Applicant is true and complete in all respects.

Signature _____ Date: _____ Official Stamp _____